

FILE Training 6

Reliability/Maintainability and Systems Analysis/Cost Effectiveness Course

Deputy Director for Support



STAT

Director of Communications  
2D-00 Hqs.

Dick:

Will you arrange appropriate presentation of these certificates and extend to the recipients my appreciation for their interest in improving their professional skills.

07 MAY 1970

R. L. Bannerman

EO-DD/S:WEB:es (6 May 70)

Distribution:

- Orig - Adse w/orig of DD/S70-1833
- 1 - DD/S Subject w/cy of att
- 1 - DD/S Chrono

Att: DD/S 70-1833, memo dtd 4 May 70  
to DD/S fr DD/S&T, same subject

70-1833

SECRET

DD/S&T 1616-70

4 May 1970

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Reliability/Maintainability and Systems  
Analysis/Cost Effectiveness Course

1. To improve R&D practices throughout the Agency I've encouraged several activities such as the development of a Project Officers Manual, courses in R&D contracting and, most recently, a two-part course for Project Officers directed toward refreshing or improving their capabilities in the areas of Reliability and Maintainability, and in Systems Analysis and Cost Effectiveness.

2. Officers attending this course from OC  
were:



25X1

3. Would you please pass the enclosed certificates along to these attendees with my appreciation for their interest in improving their professional skills?

4. I plan to arrange for another presentation of these last courses in the Fall. Some modifications in the content and arrangements will be made to improve the courses based on suggestions from the attendees. I'd be very pleased to receive any ideas you may have about courses of this type or other actions which we might take to improve the R&D program.



25X1

Carl E. Duckett  
R&D Coordinator

SECRET